



Job Announcement

Specialist, Advising/Student Services

Job #1404036

Close Date: 05/09/2014
austincc.edu/jobs

Position Information

Location	Northridge
Hours	Monday - Friday, 8:00 a.m. - 5:00 p.m., plus evening hours and weekend hours required.
Salary	\$2,879-\$3,599/Monthly
FLSA Status	Exempt
Other	Pre-Employment Criminal Background Checks are required for all Staff and Faculty positions. Internal - Open to current ACC Employees only

Job Purpose

To provide academic advising and related student support services.

Education Qualifications

Required
Bachelor's degree.

Work Experience

Required
Two years experience in higher education Student Services.

Preferred
One year experience in academic advising.

ACC Benefits Overview

Full-time Faculty and Staffing Table employees who work in full-time and/or part-time positions at the College are eligible for ACC medical benefits effective the first of the month after their first 60 days of employment. ACC benefits include medical, dental, life insurance, short and long term disability, retirement plans and AD&D.

This job announcement is a summary overview of the position. Obtain a complete description of this opportunity and other job announcements at www.austincc.edu/jobs.