



# Job Announcement

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## Specialist, Advising/Student Services

**Job #1404036**

Close Date: 05/09/2014  
[austincc.edu/jobs](http://austincc.edu/jobs)

### Position Information

<b>Location</b>	Northridge
<b>Hours</b>	Monday - Friday, 8:00 a.m. - 5:00 p.m., plus evening hours and weekend hours required.
<b>Salary</b>	\$2,879-\$3,599/Monthly
<b>FLSA Status</b>	Exempt
<b>Other</b>	Pre-Employment Criminal Background Checks are required for all Staff and Faculty positions. Internal - Open to current ACC Employees only

### Job Purpose

To provide academic advising and related student support services.

### Education Qualifications

**Required**  
Bachelor's degree.

### Work Experience

**Required**

Two years experience in higher education Student Services.

**Preferred**

One year experience in academic advising.

### ACC Benefits Overview

Full-time Faculty and Staffing Table employees who work in full-time and/or part-time positions at the College are eligible for ACC medical benefits effective the first of the month after their first 90 days of employment. ACC benefits include medical, dental, life insurance, short and long term disability, retirement plans and AD&D.

This job announcement is a summary overview of the position. Obtain a complete description of this opportunity and other job announcements at [www.austincc.edu/jobs](http://www.austincc.edu/jobs).