Department Chair Announcement

The Office of Employment and Outreach Services invites Letters of Interest from full-time faculty members who have an interest in applying for:

**Department Chair, American Sign Language and Interpreter Training**

**Detailed Job Description:**  [http://www5.austincc.edu/ehire/posting/](http://www5.austincc.edu/ehire/posting/)

**How To Apply:** E-mail a “Letter of Interest” to include detailed information describing your teaching and leadership experience as it pertains to American Sign Language and Interpreter Training. Resumes and vitaes are accepted (not required) with Letters of Interests. Please do not apply via the e-Hire online application system.

**Deadline:** E-mail Letters of Interests by 5:00 p.m. on **Friday, May 1 2015** to: Jennifer Uptmore at juptmore@austincc.edu in Human Resources. Please use DC – American Sign Language and Interpreter Training as your email subject line.

Interested Faculty may also deliver or submit their “Letter of Interest” via U.S. mail by the deadline stated above to:

Highland Business Center
HR Employment 6th floor, room 607
5930 Middle Fiskville Road
Austin, TX 78752

**Eligibility:** Must have a current position as a full-time faculty member at ACC with teaching experience in a community college classroom.

**Additional Information:** Shortly after the May 1st deadline, HR Employment will notify the Dean that the submitted interest letters are available for review. HR Employment will notify all applicants when a selection is made. Questions may be addressed to Jennifer Uptmore, Employment Specialist I @ juptmore@austincc.edu

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